



RIVERDALE

— PRESBYTERIAN CHURCH —

JOIN OUR TEAM

CHRISTIAN EDUCATION DIRECTOR

We are seeking a passionate, Christ-centered leader to oversee and support Christian education programs and ministries at Riverdale Presbyterian Church.

REPORTS TO

Pastor

JOB TYPE

**Part-Time
Up to 15 hours/ week**

WAGE

**Starting at \$15/ hour
Based on experience**

PURPOSE

The Christian Education Director works with the Christian Education Committee and Pastor to organize and lead Riverdale's Christian education programs and to train and support the volunteers who lead them.

KEY RESPONSIBILITIES

- Plan and teach, as needed, the weekly Children's Church program during the 10:30 AM Sunday worship service.
- Plan and lead a monthly Youth Group meeting, including a yearly retreat or mission trip.
- Coordinate the Sunday School education program with the Christian Education Elder Chairperson and assist with planning and teaching the adult Sunday School class.
- Oversee the parent group involved in the monthly Kids Club program.
- Participate in Vacation Bible School planning with the Vacation Bible School Committee.
- Participate in the monthly Christian Education Committee meeting.
- Collaborate with the Pastor to actively incorporate children into worship and develop their worship skills.
- Work with the Christian Education Elder Chairperson to create a yearly budget.
- Oversee the Child Protection Policy, including safe-church practices and volunteer clearance checks.
- Attend Riverdale worship services at least two Sundays each month.



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COMPENSATION

- Hourly compensation for up to 15 hours per week, starting at \$15.00 per hour and commensurate with experience and qualifications.
- Thirty (30) hours of paid time off per year.
- Annual performance and compensation review conducted by the Pastor and Chair of the Personnel Committee.

INTERESTED IN JOINING OUR TEAM?

We'd love to hear from you! Please send your **resume and letter of interest** to the Riverdale Church Office at office@riverdalechurch.org

Position Disclaimer

This job description reflects the principal elements essential to the position and is not intended to list every responsibility, skill, or working condition associated with the role.